# **Basic Education Department – Academics**

## **VISION**

We, the dedicated UE Basic Education Department-Manila mentors, commit ourselves to the holistic development and formation of individuals who are imbued with competence and a deep sense of nationalism, and are God-loving, service-oriented, environment-friendly and primed for leadership in a just, progressive and humane society.

## **MISSION**

We devote ourselves to providing affordable quality education to nurture individuals in a multi-cultural society and to mold them to become academically equipped, God-loving, environmentally sensitive and truly Filipino.

**History of the Basic Education Department, Caloocan Campus**

The University of the East Caloocan Elementary and High School Department reopened on June 8, 2006 with the promise to impart the same quality education as it did before at the same affordable school fees but through better facilities.

The UE Caloocan Elementary and High School Department (EHSD) was first established in the 1960s. It afforded quality education for thousands of students. However, it was closed in 1982, the time when extension classes for Colleges in UE Manila were opened at Caloocan Campus. Apparently, the Department was closed to solve the problem of lack of facilities to accommodate increasing college enrollment.

Now that UE’s Caloocan campus can support the needs of students in terms of valuable student facilities, UE Caloocan College of Arts and Sciences Dean Dr. Eleanor R. Javier proposed the reopening of the EHSD. Its reopening was anchored on two main reasons: to solve the enrollment problem of UE Caloocan and to respond to the impending shortage of elementary and secondary school of Caloocan.

o support the proposal, a feasibility study of the offering the basic education courses was conducted by CAS Caloocan with the help of Mr. Enrico M. Pilongo, a CAS Caloocan Language Department teacher who helped in the preparation for EHSD’s reopening and eventually became the Principal.

After several months of preparation of documents to obtain a permit from the Department of Education, setting up of the facilities and processing the enrollment, the EHSD is back with its initial enrollees of 970 students, elementary and high school combined.

Close to 300 application letters and resume poured into the CAS Caloocan Dean’s Office. After a rigorous selection process, twenty (20) teachers were selected. All of them graduated from colleges and universities known for their academic quality.

Quality education does not have to be expensive. This is what UE has proven in its college education courses and will be carried on to its basic education offerings. Aside from the select pool of teachers and state-of-the-art facilities, its school fees are the lowest in Caloocan City. This is a matter of commitment for UE- of being committed to its mission of offering affordable quality education for the youth.

## **ELEMENTARY DEPARTMENT  OBJECTIVES**

1. To provide students learning opportunities for the acquisition of values and basic skills that will help them become enlightened, critical, creative and productive members of the society;

2. To provide the students adequate learning opportunities and facilities for the development of their abilities that will help them cope with life’s challenges;

3. To produce quality students who are adequately prepared for the challenges of Secondary Education.

## **HIGH SCHOOL DEPARTMENT OBJECTIVES**

1. To provide learning experiences for the students that will help them discover and enhance their aptitudes, talents and interest.

2. To provide learning opportunities for the development of the students’ intellectual, moral, physical and cultural aspects and acquisitions of skills and values, which will help them, become better and productive members of society.

3. To make students appreciate their important role in the protection and preservation of the environment and nation building; and

4. To produce competent students who are adequately prepared for the challenges of Tertiary level.

## **GOALS AND OBJECTIVES**

To attract and retain:  
1 .Highly motivated, diligent and ambitious students, desirousto improve themselves and their community

2. Competent, scholarly committed, dedicated and morallyupright teaching staff

3. Competent, efficient and morally upright employees

4. To expand educational opportunities to the deserving but financially disadvantaged

5. To upgrade facilities and equipment to the advantage of advances in relevant technologies

6. To utilize resources responsibly and efficiently

7. To graduates who will have the requisite knowledge, skills and values to meet the challenges of the national and international demands in their professions

Principal’s Message

Welcome Basic Ed students to your website! Your bulletin of vital, substantial and updated information, where we post everything that you would like to know about our department. Your administration, teachers and staff rigorously planned and worked hard to come up with a more updated, presentable, informative and useful website for UE’s Basic Education Department.

This informative site showcases our academic programs, school policies, co-curricular , extra-curricular activities and other varied services for the purpose of providing you significant, accurate and updated information.

God bless you all!

**Basic Education Admission Requirements**

Admission to any of the Basic Education courses specifically the Regular High School program of the University shall be selective and shall be correlative with the retention policy of the University.

As a rule, no applicant may be admitted to and registered in the University unless he/she has satisfied all the prescribed requirements/credentials and qualifying factors laid down by the University Academic council.

The University of the East Basic Education Department admits applicants from Kinder to Grade 12. The process and requirements of admission depend on the classification of students as indicated below:

**A. For Old Students**

*Old students should submit their Report Card.*

**B. For New Students**

*New students should submit the following requirements together with the application form to the Principal’s Office.*

1. Original and photocopy of NSO-authenticated Birth Certificate
2. Four pieces 1″ × 1” recent ID photo
3. Additional Requirements as specified **below ↓**

#### PRE-SCHOOL APPLICANTS

* For Kinder 1, the applicant should be four years old on or before October 1 of the current year.
* For Kinder 2, the applicant should be five years old on or before October 1 of the current year.
* Copy of Report Card or Certificate of Attendance if an applicant has previously undergone schooling.

#### INCOMING GRADE 1

* The applicant should be six years old on or before October 1 of the current year.
* Copy of the Certificate of Pre-school Attendance or Report Card duly signed by the School Principal.

#### INCOMING FRESHMEN

**For Regular Program**

* Certified true copy of Form 138 (Report Card) duly signed by the school Principal.
* Certification of Good Moral Character from the School Principal or Guidance Counselor
* For Valedictorians and Salutatorians, Certificate issued by the Elementary School Principal indicating the honor/s or academic award/s received and the number of graduates of their batch.

**For Science-Based Program**

* General average should be 87% and above with no grade below 80% in any grading period.
* Recommendation to the program endorsed by the School Principal.

#### TRANSFEREES AND RETURNEES

* Certified true copy of Form 138 (Report Card) duly signed by the school Principal.
* Certification of Good Moral Character from the School Principal or Guidance Counselor
* General average should be 85 or higher, with no failing grade in any subject.
* Conduct grade should be 85%, B, Good or above their equivalent.
* General average of 79% will be considered on case to case basis provided that the applicant’s Conduct grade is at least 85%, B, Good or their equivalent.

#### NON-RESIDENT FOREIGN STUDENTS

Requirements shall be the same as that of freshmen or transferees but additional Government Requirements specified below shall also be submitted:

* Scholastic Records signed by the School Head and duly authenticated by the Philippine Embassy located in the applicant’s country of origin or residence.
* Documentary Proof of Support to cover expenses incidental to his/her studies, such as board and lodging, as well as return airline ticket.
* Police Clearance Certificate
* Medical Health Certificate with standard-size chest X-ray.

#### SENIOR HIGH SCHOOL (GRADES 11 & 12)

* Original copy of appropriate Form 138 or Form 137 A duly signed by the Principal or Registrar.
* Latest Certification of Good Moral Character.
* NSO issued Birth Certificate
* Two copies of 2″ x 2″ photo
* UE-CAIA (UE Competency and Interest Assessment) Result

To get UE-CAIA, the following requirements should be submitted:

* Accomplished Application Form
* Two copies of 2″ x 2″ photo
* Latest School ID or latest Certificate of Enrollment
* **For Old Students**  
  Old students should submit their Report Card.

**Pre-admission requirements**

1. Accomplished Application Form  
2. One copy of the applicant’s latest 2″ x 2″ photo  
3. One of the following where applicable:

* For Grade 10 completers: Grade 10 report card
* For graduates of Non-Formal Education: PEPT/ALS rating
* For current Grade 10 students: Grade 9 report card
* For Grade 12 transferees: Grade 11 report card

4. Proof of Payment of application fee

**Basic Education Academic Programs**

#### **Kindergarten**

Kindergarten Curriculum facilitate explorations of our young learners in an engaging, creative, and child-centered curriculum that is developmentally appropriate which involves learners in meaningful experiences. By providing varied play-based activities , this will lead them to become emergent literates and helps them to naturally acquire the competencies to develop holistically.

They will be able to understand the world by exploring their environment, as they are encouraged to create and discover, which eventually leads them to be a willing risk takers and ready to tackle formal school work.

#### **Elementary**

Elementary curriculum lays the foundation for a child’s personal development by instilling the essential fundamental abilities, behaviors, and principles. It serves as a practice environment for holistic learning that prepares children for positive and active group engagement. It also promotes educational experiences that encourage children to have a healthy attitude towards creativity and collaboration.

#### Junior High School

**Science-Based Curriculum:**

SBC is a curriculum specially designed to cater to the needs of competitive and academically gifted Junior High School students. In this program, the SBC students are being molded to be scientific, mathematically inclined, and research-oriented individuals. Together with its top-caliber roster of faculty, SBC graduates had successfully proven themselves as leaders and game-changers in the fields of Science and Engineering.

#### **Senior High School**

**Regular Curriculum:**

 a curriculum for Junior High School students based on the K-12 Curriculum prescribed by the Department of Education. On top of the competencies prescribed by Deped are computer lessons and enrichment classes for Math and English subjects.

**ACADEMIC  TRACK**

1. **Accountancy, Business and Management Strand**-This strand leads the students to college courses or jobs that will make them successful entrepreneurs.
2. **Humanities and Social Science Strand –**This strand addresses learners to become globally competitive in journalism, communication arts, education, and other Social Sciences related courses.
3. **Science, Technology, Engineering, and Mathematics Strand –**This strand helps the students on the overall development of their skills in the different branches of Science, Technology, Engineering, and Mathematics.
4. **General Academic Strand –**This strand develops the versatility of students to become well-rounded and globally competitive in various academic fields.

**TECHNICAL-VOCATIONAL-LIVELIHOOD TRACK**

* **Home Economics Strand**

**HE1:**This strand equips the students in the culinary arts industry which makes them job-ready.

**HE2:**This strand equips the students with job-ready skills to be more flexible and knowledgeable in dealing with human resources.

* **Information and Communications Technology Strand –**This strand develops the student’s computer skills and technology expertise.

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**ARTS AND DESIGN TRACK**

1. **Visual Arts Strand –**This strand engages the students to develop their creativity and artistic abilities through the use of different mediums and techniques.
2. **Performing Arts Strand –** This strand helps and enhances the student’s talents, skills,and performances through workshops and practices.

#### **Scholarships**

**A. Academic Scholars**Deserving freshmen (Grade 7 and Grade 11) students can avail of the following scholarship grants:

1. Full Scholarship for Rank 1 of the graduating class
2. Half Scholarship for Rank 2 of the graduating class

**B. Family Discount**  
Siblings enrolled in the Basic Education Department may apply for the family discount.

1. 25% discount for the 3rd child enrolled in the department
2. 50% discount for the 4th child enrolled in the department

**C. PEAC-DepEd Tuition Fee Subsidy**Students may apply for the tuition fee subsidy being offered by the Private Education Assistance Committee of DepEd for qualified Grade 7 and 11 students.

1. ESC Grant / Tuition Fee subsidy for incoming Grade 7 qualified students
2. Qualified Voucher Recipient tuition fee subsidy for incoming Gr. 11 qualified students

* from public school
* from private school